

Application instructions

Sino-Dutch Bilateral Exchange Scholarship programme *Chinese students*

This document gives important information about applying at Nuffic for a Sino-Dutch scholarship.

Your application needs to be submitted online via our online application system (Delta). The link to the online application form can be found on www.studyinholland.nl/sino-dutch. On this page you will also find the candidate and application criteria, the relevant application deadline and other important information.

Important:

- Collect all required information and documents **before starting** with your online application. It is **NOT** possible to save your application and continue at a later stage. You need to finish the application in one go.
- Your application can be **rejected** if it is not complete (if not all the required information or documents are submitted) or if the documents don't match the requirements below.
- Submit one application. If you submit more than one application, only the most recently submitted application will be taken into consideration. The other(s) will be cancelled.
- If you have any questions please email sds@nuffic.nl.

After submitting your application, you will receive a confirmation at the email address that you have entered.

The online application

You need to fill in a form and upload documents. Please find below further explanation about the requested information and documents.

Personal details

First name	Your given names exactly as written in your passport.
Surname	Your surname (family name) exactly as written in your passport.
Middle name	Enter, if you have one, the prefix in your name (e.g. "van den")
Gender	Your gender as registered in your passport.
Email	Enter a valid email address.
Date of birth	Your date of birth as registered in your passport.
Nationality	Your nationality as registered in your passport.
Country of residence	The country where you live (at the time of application).

Academic background

Give relevant information about your educational background. If you are still studying or doing research give information about your current study programme/research.

Level previous education	Give the level of your previous/current (under)graduate study programme.
Name of previous/current study programme	The name of your previous/current (under)graduate study programme.
Foreign institution	The official name of the university where you have obtained your

Country of previous/current education	diploma/degree of the previous/current study programme. The country of the university where you obtained your diploma/degree.
Graduation date	The date of your graduation/the date you will graduate.
GPA score	Give your average grade (number). This does not necessarily have to be GPA. (Example: 3.80 (use a full stop; do not use a comma))

Intended study programme

Give information for which study/research you are requesting the scholarship.

Institution	Select one of the universities from the list.
Foreign course	Choose a course (for Bachelor/master students only).
Research title	<i>For PhD /visiting scholars only:</i> give the title of your research.
Name contact person /supervisor	<i>For PhD/visiting scholars only:</i> give the name of your supervisor at the Dutch university.
Email contact person /supervisor	<i>For PhD/visiting scholars only:</i> give the email address of your supervisor at the Dutch university.
Start date	Enter the (anticipated) start date of the study programme/research.
End date	Enter the (anticipated) end date of the study programme/research.
Duration	Enter the number of years of the intended study programme/research.
Field of study	Select the best fitting field of study of the intended study programme/research.
Course level	Give the level of the intended study programme/research.
Admission status	Select the status of your admission.

Required application documents

IMPORTANT

- Each document has to be in PDF format and not exceed 5MB.
- Merge your **motivation letter** and **CV** into 1 document.
- Merge your relevant diploma's, appendices and (for PhD/visiting scholars) research proposal.
- Merge the **2 reference letters** into 1 document.

The documents you need to upload:

1. **Motivation letter + Curriculum vitae (CV)**

Motivation letter

- o Your motivation letter forms an important part of your scholarship application. It will have a central part in the assessment and selection phase. Please tell us why you are applying for the scholarship and why you should be selected.
- o The letter is between 1 and 2 A4 pages long.

Curriculum vitae (CV)

- o Your CV must **at least** include the following information:
 - Address and (mobile) telephone number;
 - Educational experience;
 - Work experience, if applicable (full-time/part-time, what period);
 - Periods spent abroad, if applicable (what country/countries, purpose/reason);

- Extracurricular activities, both study related and not study related.
 - Minimum 1 A4/ max 3 A4
 - A recommended CV format can be found on the [Europass website](#)
- 2. Upload 2 reference letters**
- The referee must be a professor/lecturer from your current/previous study programme in higher education.
 - The letters must contain the letterhead of your institution, the referee's name, address and position, and be signed and stamped.
- 3. Diploma and appendices, and for PhD candidates/visiting scholars research proposal**
- Copies of relevant (notarized) diploma's and grade list (with translation to English).
 - For PhD students/visiting scholars: short research proposal or research plan (in English).
- 4. Admission letter**
- A (conditional) admission letter from the Dutch university (for master/bachelor students) or letter of invitation from the Dutch university (PhD students/visiting scholars).
- 5. Passport**
- A copy of your passport.

Submitting your application

After you have completed your application, make sure all the information is correct and complete. Click on 'submit' to submit your scholarship application. You will receive a confirmation email.

Once submitted, you cannot change your application. Therefore, make sure that the information and documents are correct and complete before you submit them.

Important: by submitting the application you have agreed with the terms and conditions of the Sino-Dutch programme. The conditions can be found on www.studyinholland.nl/sino-dutch.